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MSBA/MASA Model Policy 301

Orig. 1995

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## **301 EDUCATION DISTRICT ADMINISTRATION**

### **I. PURPOSE**

The purpose of this policy is to clarify the role of the education district administration and its relationship with the education district board.

### **II. GENERAL STATEMENT OF POLICY**

- A. Effective administration and sound management practices are essential to realizing educational excellence. It is the responsibility of the education district administration to develop an education district environment that recognizes the dignity of each student and employee, and the right of each student to access educational programs and services.
- B. The education district board expects all activities related to the operation of the education district to be administered in a well-planned manner, conducted in an orderly fashion, and to be consistent with the policies of the education district board.
- C. The education district board shall seek specific recommendations, background information and professional advice from the education district administration, and will hold the administration accountable for sound management of the education district.
- D. Although the education district board holds the executive director ultimately responsible for administration of the education district and annual evaluation of each principal, the education district board also recognizes the direct responsibility of principals for educational results and effective administration, supervisory, and instructional leadership at the education district building level.
- E. The education district board and education district administration shall work together to share information and decisions that best serve the needs of education district students within financial and facility constraints that may exist.

**Legal References:** Minn. Stat. § 123B.143 (Superintendent)  
Minn. Stat. § 123B.147 (Principals)

**Cross References:** MSBA Service Manual, Chapter 3, Superintendent of Schools